

## Assam State Biodiversity Board (ASBB)

### **NOTICE INVITING APPLICATIONS FOR ENGAGEMENT 9 (NINE) PBR PROJECT FELLOWS FOR ASSISTING UPDATION OF PEOPLE'S BIODIVERSITY REGISTERS (PBRs) OF BODOLAND TERRITORIAL COUNCIL**

The Assam State Biodiversity Board (ASBB) invites applications from interested eligible candidates for 9 (Nine) 'PBR Project Fellows' for assisting updation of People's Biodiversity Registers (PBRs) of Bodoland Territorial Council. The remuneration of the position is Rs 15,000/- per month and the duration of engagement will be 3 (three) months.

Interested candidates may send the completed application form in the prescribed format along with supporting documents and a covering letter addressed to The Member Secretary, Assam State Biodiversity Board, in the email id [asbb.applications@gmail.com](mailto:asbb.applications@gmail.com), latest by **31<sup>st</sup> August 2022**. Applications received after the deadline will not be considered.

Only shortlisted candidates would be called for Personal Interview. No TA/DA will be paid for attending the said Personal Interview. The rights of any change in this advertisement and selection procedure are reserved with the office of the Assam State Biodiversity Board.

-Sd-

Member Secretary  
Assam State Biodiversity Board

## **I. Scope of Work**

The ASBB will undertake the updation of 18 PBRs of Bodoland Territorial Council. The following is the indicative list of tasks to be completed by the 'Project Fellow' to achieve the objectives under the assignment:

### **1. Training, awareness and community mobilization**

Engage and educate BMC members about their roles and responsibilities in the conservation of biodiversity and sustainable use of bio-resources before data collection for updating PBRs

### **2. Data collection (Secondary research and primary data collection)**

- Literature review and study the status of engagement of the local communities/ individuals in sustainable use and conservation of biodiversity resources
- Collect information and data on local biodiversity, traditional knowledge, local health traditions and practices based on the utilization of bioresources through a mix of secondary and primary research
- Primary data sources may include field visits, review of the existing PBRs, conduct surveys, interact with members of the BMC and the local community, conduct Participatory Rural Appraisal (PRA), Focus Group Discussions (FGDs) and in-depth interviews. Data on biological resources and traditional knowledge should cover all seasons
- During data collection, surveys and consultations with the local community, the Fellow would ensure equal and adequate participation from women and members of the minority and marginalized communities
- Identification of tradable biological resources updating them in the PBR. The Fellow would ensure that the documentation of such tradable bioresources and their usage fall within the scope of the Biological Diversity Act, 2002 as per the prescribed guidelines provided by the National Biodiversity Authority (NBA) and Assam State Biodiversity Board (ASBB)
- All data and information collected for the preparation and improvement of PBRs must be treated as confidential and can be shared only with relevant BMCs, the TSG, and ASBB

### **3. Update existing PBRs and prepare digitized versions**

- Data recorded in existing PBRs must be thoroughly analyzed, cross-checked, and validated from multiple sources including secondary literature, field officers of relevant government departments, technical support groups at the district level and subject experts
- Documentation of collected information and updating existing information as per approved formats of the ASBB
- Ensure the guidelines provided by NBA and ASBB for updating the PBRs are appropriately followed at various levels
- The finalized versions of the PBR must qualify all requirements of the PBR Quality Evaluation Framework issued by the National Biodiversity Authority

- Update the PBR data into uniform exportable Microsoft Excel Format.
- Support the ASBB in linking PBRs with the Digital PBR database

## II. Eligibility and Qualifications

<b>1. Name of the Position: Project Fellow</b>	Number of posts: <b>9</b>	Location: BTC as per <b>Annexure - I</b>
Education: Master's degree in ecology, wildlife biology, forestry, environmental sciences, zoology/botany, species conservation, conservation science or related subject		
Skills and Experience: <ul style="list-style-type: none"> <li>• Demonstrated experience of working with communities in Assam</li> <li>• Knowledge of plant taxonomy, identification of flora and fauna</li> <li>• Experience of carrying site visits for surveys and data collection</li> <li>• Good communication skills; proficient in English and Local Language (oral and written)</li> <li>• Experience in MS-Excel and data entry</li> </ul>		
Duration: 03 months	Remuneration: Rs. 15,000/- (including stipend of Rs. 10,000 and travel allowance of Rs. 5,000)	

### **APPLICATION FORMAT – Project Fellow**

1. 2 Preferred Forest Divisions (see Annexure I): 1..... 2.....
2. Name (attested copy of Aadhar/Pan Card to be attached):
3. Father's name:
4. Date of birth:
5. Gender:
6. Domicile:
7. Permanent address:
8. Mailing address:
9. Telephone/mobile number:
10. Email address:
11. Educational qualification starting with the highest qualification (attested copies of educational qualification certificates to be attached):

Paste your  
passport size  
photo here

Sl. No.	Name of Degree	Name of Institution	Board / University	Year of Completion	Division/Grade %of Marks

12. Work experience in chronological order (attested copies of work experience certificates to be attached):

Sl. No.	Name of Employer	Designation / Title	From (month, year)	To (month, year)	Nature of Duties

13. Details of courses / training programmes attended, if any:
14. Details of publications, if any:
15. Languages known:
16. Statement of suitability: (describe how your qualifications and experience suit the requirements of the position advertised)
17. Additional information, if any, which you would like to mention in support of your suitability for the post

Declaration:

I hereby certify that all the information given above is true to the best of my knowledge. If any of the above information is found to be incorrect at a later stage, I shall be liable to be disqualified /terminated from the contract.

Signature of the candidate:

Date:

Place:

**Annexure – I**

Indicative list of Forest Division for deployment of project fellows for assisting the updation of PBRs of BTC

Sl. No.	District	Forest Division	No. of Project Fellows
1.	Kokrajhar	Parbatjhora	2
2.	Kokrajhar	Kachugaon	1
3.	Kokrajhar	Haltugaon	1
4.	Baksa	Baksa	2
5.	Chirang	Chirang	2
6.	Udalguri	Dhansiri	1

\* Note: This an indicative list, deployment of fellows are subject to change as per need-basis.