



ASSAM STATE BIODIVERSITY BOARD

ARANYA BHAWAN, 2nd FLOOR
PANJABARI, GUWAHATI-781037

www.asbb.gov.in

ABB/Stationary/2013 /44/128

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Date: 24/08/2020

NOTICE INVITING QUOTATION

Sealed quotations are invited from interested parties for the following work of the office of Assam State Biodiversity Board, Aranya Bhawan, 2nd Floor, Panjabari:

Name of the Work: Re-printing of 500 numbers of "ASBB Logo printed handbook".

Required description of the "ASBB Logo printed handbook":

1. Proposed size of 11 cm X 17 cm, with about 100 pages on a good quality paper.
2. The hard cover must be in bicolor.
3. The bicolor hard cover must be designed with Biodiversity theme and a message to be printed on the cover.
4. The pages would be one ruled and one blank with ASBB logo printed on one side.

Interested party may collect sample copy of the ASBB Logo printed handbook from the Board office during office hours.

Interested parties may submit their sealed quotations indicating all inclusive costs i.e. (taxes, duties, delivery charges) for the above assignment latest by 4th September 2020 at 5 pm.


The quotation shall be addressed to "The Member Secretary, Assam State Biodiversity Board, Aranya Bhawan, 2nd Floor, Panjabari, Guwahati".

The same will be opened on 5th September 2020 at 11am. The price should be quoted in Indian Rupees only.

The vendor should have valid GST registration number and have to submit a photocopy of the registration certificate along with the quotation.


No advance payment or payment against Performa invoice will be made. The payments are subjected to deduction of all applicable taxes and duties.

The Board reserves the right to itself to accept or reject any/ all the offers received without assigning any reason whatsoever.


24/08/2020
Member Secretary
Assam State Biodiversity Board

Copy to:

1. The Range Officer (HQ) for information and distribution.
2. Notice Board, ASBB


24/08/2020
Member Secretary
Assam State Biodiversity Board