ASSAM STATE BIODIVERSITY BOARD

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Date: 29/10/2026

SHORT NOTICE INVITING APPLICATIONS FOR CONTRACTUAL ENGAGEMENT OF SEVEN (7) PROJECT STAFFS FOR ASSISTING THE ONGOING WORKS OF BIODIVERSITY ASSESSEMENT OF SELECT WETLANDS OF ASSAM

The Assam State Biodiversity Board (ASBB) invites applications from interested eligible candidates of Assam for engagement of seven (7) 'Project Staffs' for assisting ongoing biodiversity assessment works of select wetlands of Assam. Interested candidates may send their application **(hard copy only)** in the prescribed format along with all supporting documents to the office of the Assam State Biodiversity Board latest by **5 PM, 5th November, 2026.** Applications sent through email will be summarily rejected.

Name of the Position	No. of position	Essential Qualification & Experience	Duration	Remuneration/ Month (Fixed)
Consultant-Biodiversity Expert	Three (3)	M.Sc. in Zoology or Wildlife Sciences with minimum 10 years of Experience	3 months	Rs. 70,000/-
Project Associate (Wildlife)	Three (3)	M.Sc. in Zoology or Wildlife Sciences or allied subjects with minimum 2 years of experience	3 months	Rs. 35,000/-
Support Staff-Field Help	One (1)	Class XII Pass with minimum 5 years' experience in externally aided Projects	3 months	Rs 20,000/-

Only shortlisted candidates would be called for Personal Interview. No TA/DA will be paid for attending the said Personal Interview. The rights of any change in this advertisement and selection procedure are reserved with the Assam State Biodiversity Board.

Member Secretary
Assam State Biodiversity Board

Terms of Reference

Introduction:

The Assam State Biodiversity Board (ASBB) was established on 29th of September 2010 by the Government of Assam with the principal aim of promoting biodiversity conservation in the state of Assam, sustainable use of its components and equitable sharing of benefits arising out of its components and equitable sharing of benefits arising out of the use of biological resources of the state and its associated traditional knowledge. At present, a total of 2549 Biodiversity Management Committees (BMC) have been constituted in the State at all local bodies/level including 40 BMCs at forest range jurisdiction at the 3 Autonomous Councils (i.e. Bodoland Territorial Council, Dima Hasao Autonomous Council & Karbi Anglong Autonomous Council) of the State.

As per Section-41 of the Biological Diversity Act-2002 and Rule-25(9) of the Assam Biodiversity Rules 2010, each BMC needs to prepare a People's Biodiversity Register (PBR). A PBR is a comprehensive database of information on the availability and knowledge of the local biological resources, their medicinal values or any other associated traditional knowledge.

The Access & Benefit Sharing (ABS) mechanism is a legal regulatory framework under the Biodiversity Diversity Act-2002 to regulate activities of commercial utilization, research, bio-survey and bio-utilization of biological resources occurring in or obtained from India. It secures fair and equitable share in the benefits arising out of the access and utilization of biological resources for commercial purposes. Thus, the benefit secured are channeled to the benefit claimers and for the conservation of biological diversity. Documentation of bioresources in the PBR also helps in the identification of a beneficiary with whom benefits can be shared when an Access and Benefit Sharing (ABS) agreement becomes operational.

Therefore, in order to fulfill the huge tasks, the Assam State Biodiversity Board invites applications from eligible candidates for the engagement of seven (7) 'Project Staffs' for assisting the ongoing biodiversity assessment works of selected wetlands of Assam. This work as part of the Assam Sustainable Wetland and Integrated Fisheries Transformation (SWIFT) Project which aims to promote sustainable management of Assam's wetland (beel) ecosystems and fisheries development by actively engaging local communities in the management process and enhancing their economic and livelihood conditions.

Objective

The primary objective of the assignment is to undertake a comprehensive assessment of biodiversity and wildlife in the selected wetlands (beels) and their surrounding areas and provide scientifically sound recommendations for biodiversity conservation and sustainable management.

The specific objectives shall include:

- To document the existing biodiversity of the selected wetlands (beels) and surrounding areas;
- To assess the diversity and status of fish, reptiles, amphibians, flora, birds and other fauna;

- To identify species of conservation significance, including threatened, endangered, vulnerable, endemic, migratory and other important species;
- To document the IUCN conservation status of recorded species, wherever applicable;
- To identify important habitats, breeding grounds, nesting areas, feeding areas, migratory routes and other ecologically sensitive locations, wherever relevant;
- To assess potential biodiversity and wildlife impacts associated with proposed project interventions;
- To recommend appropriate conservation and mitigation measures to be followed particularly during the construction phase; and
- To recommend sustainable biodiversity and wildlife management measures for the operation and maintenance phase of the project.

Scope of work

The Project Team will conduct a comprehensive biodiversity and wildlife assessment covering 74 selected beels located across 23 districts of Assam, along with their surrounding areas. The list of the 74 selected beels, along with the respective districts, is provided in **Annexure-I**. The work would be carried out under the guidance and supervision of the Assam State Biodiversity Board, and in close cooperation with the respective BMCs where the select wetlands were located.

The detailed scope of work is as follows:

a) Baseline biodiversity assessment

- Fish diversity;
- Amphibian diversity;
- Reptile diversity;
- Bird diversity;
- Flora, including aquatic and terrestrial vegetation;
- Mammals and other fauna, wherever present;
- Other relevant aquatic and terrestrial biological components.

b) Species identification and conservation status

- Scientific and common/local names, wherever available;
- Abundance/occurrence, wherever feasible;
- Habitat association;
- Conservation significance;
- IUCN Red List status, wherever applicable;
- Other relevant national/state conservation status or legal protection status, wherever applicable.

c) Wildlife assessment

The assessment shall identify and document wildlife species and habitats associated with the selected beels, including resident and migratory birds and other relevant

fauna. The assessment shall also identify areas of ecological importance, breeding/nesting grounds, feeding areas, roosting sites and other sensitive habitats, wherever observed.

d) Assessment of biodiversity-sensitive areas

- Identification and mapping/documentation of important fish breeding and spawning grounds, nursery areas and other critical habitats within the selected beels;
- Identification of breeding, nesting, feeding, roosting and other important habitats of wildlife and other fauna, wherever relevant;
- Documentation of the breeding and spawning seasons of important fish species and the breeding/nesting seasons of other significant fauna, particularly species of conservation concern;

e) Assessment of potential impacts

The assessment shall identify potential direct and indirect impacts of proposed project activities on biodiversity and wildlife, particularly during construction and subsequent operation. The assessment shall take into account the site-specific project interventions proposed under SWIFT.

f) Conservation measures during construction

- Protection of important habitats;
- Avoidance of breeding/nesting seasons and sensitive areas;
- Measures for protection of aquatic and terrestrial flora and fauna;
- Measures for minimizing disturbance to wildlife;
- Appropriate restrictions on vegetation removal;
- Measures to prevent pollution and habitat degradation;
- Other site-specific mitigation measures.

g) Sustainable management during operation

- Protection and enhancement of biodiversity;
- Conservation of important and threatened species;
- Maintenance of suitable habitats;
- Sustainable management of aquatic and terrestrial vegetation;
- Protection of bird and wildlife habitats;
- Periodic biodiversity monitoring, wherever required.

h) Field survey and consultation

The assessment shall involve field visits and appropriate interaction with concerned local stakeholders, field officials and knowledgeable local persons, wherever required, to supplement available secondary information.

i) Mapping and documentation

Important biodiversity features and sensitive habitats shall, wherever technically feasible, be spatially documented through GIS/maps or other appropriate geospatial formats.

j) Recommendations for project planning

The findings shall be used to provide practical recommendations for integrating biodiversity and wildlife conservation considerations into the planning, design, construction and operation of SWIFT interventions.

I. **Work location**: Guwahati, but occasional travelling is required within Assam.

II. **Domicile**: Resident of Assam

III. **Age limit:**

a. For Consultant: 35-65 years (relaxable upto 5 years for Retired University Professors)

b. For Project Associate: 25-45 years

c. For Support Staff: 35-45 years

IV. Desirable Skill and Experience:

For Consultant	For Project Associate	For Support Staff
At least minimum 10 years of experience working in the field of Biodiversity sector with proven publications and records. Knowledge of identification of flora and fauna Experience in planning and carrying out surveys and data collection with little or no supervision. Experience in conducting PRA meetings, trainings, and awareness activities Experience in photo and video documentation, designing and layout of reports, publications, communication, awareness, and training material Willing to travel different districts of Assam, for collection of biodiversity data and associated TK Experience of working with local communities of Assam. Adept at computer skills including Data entry, Media and Outreach, MS-Excel, Access, and related software applications Proficient in English, Hindi and Assamese (oral and written) is mandatory.	At least minimum 2 years of experience working in the field of Biodiversity sector. Knowledge of identification of flora and fauna Experience in carrying out surveys and data collection with little or no supervision. Experience in conducting PRA meetings, trainings, and awareness activities Experience in photo and video documentation, designing and layout of reports, publications, communication, awareness, and training material Willing to travel different districts of Assam, for collection of biodiversity data and associated TK Experience of working with local communities of Assam. Adept at computer skills including Data entry, Media and Outreach, MS-Excel, Access, and related software applications Proficient in English, Hindi and Assamese (oral and written) is mandatory.	At least minimum 5 years of experience working in externally aided projects. Experience in handling office works and Dak distribution. Willing to travel different districts of Assam to assist in biodiversity data collection. Able to understand English, Hindi and Assamese language.

ANNEXURE-I

LIST OF 74 WETLANDS (BEELS) TO BE SURVEYED

Sl. No.	Cluster	Name of Beel	District	Latitude	Longitude	Beel Area (Ha)
1	Lower Assam	Kaplimara Beel	Bajali	26°33'43.19"N	91°13'39.70"E	15.6
2	Lower Assam	Gandhi Beel	Barpeta	26°17'7.01"N	91°0'58.84"E	11
3	North Assam	Gomiri Beel	Biswanath	26°47'38.55"N	93°27'47.67"E	10
4	Lower Assam	Borai Pani Khowa Beel	Bongaigaon	26°18'3.60"N	90°36'56.58"E	11.9
5	Lower Assam	Nayachara Beel	Bongaigaon	26°29'17.76"N	90°37'43.36"E	25.97
6	Lower Assam	Khoribari Borbilla Beel	Bongaigaon	26°28'23.59"N	90°47'42.00"E	10
7	Lower Assam	Chalantapara Haripani Beel	Bongaigaon	26°15'51.51"N	90°35'40.66"E	11
8	Lower Assam	Deepor Pitoni	Bongaigaon	26°14'45.08"N	90°34'8.19"E	23.7
9	Upper Assam	Sagarbera Beel	Charaideo	27°2'10.56"N	94°51'0.76"E	13.33
10	North Assam	Koupati Beel	Darrang	26°36'36.04"N	92°16'54.33"E	11
11	North Assam	Bhulkaguri Beel	Dhemaji	27°26'10.31"N	94°42'44.49"E	11
12	North Assam	Burisuti Rikseng Beel	Dhemaji	27°43'16.77"N	95°7'44.14"E	6.1
13	North Assam	Bera Na Beel	Dhemaji	27°45'27.55"N	95°15'21.91"E	5
14	Lower Assam	Airmara Beel	Dhubri	26°8'35.46"N	89°47'28.51"E	23.7
15	Lower Assam	Udmari Chora Beel	Dhubri	26°16'57.81"N	90°14'28.58"E	7.74
16	Lower Assam	Ghritingerkuti Beel	Dhubri	26°19'39.26"N	89°49'43.81"E	16.68
17	Lower Assam	Goka Beel	Dhubri	26°11'4.67"N	89°46'11.28"E	6.05
18	Lower Assam	Singra Beel	Dhubri	26°18'50.23"N	89°52'20.41"E	6.07
19	Upper Assam	1 No. Hatibandha Dihing Arasuti Beel	Dibrugarh	27°20'59.77"N	95°8'29.71"E	29.08
20	Upper Assam	Bamuni Beel	Dibrugarh	27°19'21.82"N	95°9'13.42"E	10
21	Upper Assam	Kutuha Beel	Dibrugarh	27°18'51.56"N	94°52'32.10"E	17
22	Upper Assam	Mer Beel	Dibrugarh	27°19'5.46"N	95°12'40.17"E	75.28
23	Upper Assam	Mirika Beel	Dibrugarh	27°19'3.65"N	95°9'39.18"E	20
24	Upper Assam	Natun Bolai Arasuti Beel	Dibrugarh	27°19'48.46"N	94°54'34.32"E	24.13
25	Lower Assam	Borjong	Goalpara	25°59'54.91"N	90°26'23.78"E	22.4
26	Lower Assam	Mariampur Eco Tourism Lake	Goalpara	25°54'31.10"N	90°58'54.91"E	10
27	Lower Assam	Singimari Beel	Goalpara	26°5'23.64"N	90°31'58.91"E	14.07
28	Upper Assam	Borpothorua Beel	Golaghat	26°24'39.88"N	93°57'39.31"E	20.15
29	Upper Assam	Borgoria Beel	Golaghat	26°35'29.38"N	93°47'55.06"E	30
30	Upper Assam	Kordoiguri Beel	Golaghat	26°33'56.29"N	93°50'59.68"E	25
31	Upper Assam	Sawguri Beel	Jorhat	26°45'21.80"N	94°0'49.74"E	10
32	Upper Assam	Moridesoi Beel	Jorhat	26°48'10.41"N	94°4'33.50"E	8.43
33	Upper Assam	Amguri Beel	Jorhat	26°48'5.84"N	94°3'24.44"E	15

Sl. No.	Cluster	Name of Beel	District	Latitude	Longitude	Beel Area (Ha)
34	Upper Assam	Jengoni Beel	Jorhat	26°47'40.42"N	94°2'21.62"E	18
35	Upper Assam	Charigaon Beel	Jorhat	26°46'29.88"N	94°1'34.02"E	21
36	Central Assam	Pitkati	Kamrup	26°14'52.88"N	91°32'7.86"E	12.62
37	South Assam	Bor Beel	Karimganj	24°35'44.81"N	92°18'44.54"E	42.44
38	Lower Assam	AmritpurSewashram Beel	Kokrajhar	26°27'12.46"N	90°1'15.42"E	18.99
39	Lower Assam	Bamunkura Beel	Kokrajhar	26°26'44.74"N	90°1'17.76"E	11.1
40	Lower Assam	Barkhang Beel	Kokrajhar	26°24'26.97"N	90°0'5.13"E	14
41	Lower Assam	Halowadal Beel	Kokrajhar	26°26'32.10"N	90°19'12.65"E	6.66
42	Lower Assam	Inti Beel	Kokrajhar	26°30'43.23"N	90°10'9.86"E	4
43	North Assam	Guttung Bhattali Beel	Lakhimpur	27°11'43.96"N	94°19'57.35"E	17.85
44	North Assam	Mer Beel	Lakhimpur	27°16'10.73"N	94°23'12.88"E	27.27
45	Upper Assam	Param Beel	Majuli	26°58'12.48"N	94°17'29.89"E	9.2
46	Upper Assam	Tatinga Mekheli Barbeel	Majuli	26°57'28.13"N	94°15'57.93"E	13
47	Central Assam	Bechamari Beel	Morigaon	26°10'13.01"N	92°16'17.82"E	14.55
48	Central Assam	Morakollong Beel	Morigaon	26°15'3.53"N	92°24'11.64"E	13.55
49	Central Assam	Oram Beel	Morigaon	26°6'28.40"N	92°15'43.41"E	16.2
50	Central Assam	Tihulia Beel	Morigaon	26°9'49.89"N	92°18'2.06"E	27.14
51	Central Assam	Solmari Beel	Morigaon	26°13'43.16"N	92°22'45.51"E	34.64
52	Central Assam	Chamkata Beel	Morigaon	26°18'56.85"N	92°15'27.16"E	9.38
53	Central Assam	Bhagamur	Nagaon	26°25'50.49"N	92°49'50.74"E	11.32
54	Central Assam	Borthol Beel	Nagaon	26°16'39.19"N	92°36'57.36"E	19.37
55	Central Assam	Potali Bhatia Khali	Nagaon	26°30'20.83"N	92°53'8.62"E	74
56	Central Assam	Shantijan Beel	Nagaon	26°24'48.54"N	92°33'18.37"E	12.8
57	Central Assam	Bhatiakhali Beel	Nagaon	26°29'50.59"N	92°51'33.60"E	37.29
58	Central Assam	Chola Mikirbheta Beel	Nagaon	26°14'13.59"N	92°28'4.45"E	13.16
59	Central Assam	Na-Kalong Beel	Nagaon	26°12'18.07"N	92°31'58.70"E	10.36
60	Central Assam	Sara Beel	Nagaon	26°15'36.06"N	92°33'54.52"E	12.13
61	Lower Assam	Kutnikuchi Beel	Nalbari	26°19'43.42"N	91°21'37.35"E	28.94

Sl. No.	Cluster	Name of Beel	District	Latitude	Longitude	Beel Area (Ha)
62	Lower Assam	Mugdi Beel	Nalbari	26°19'14.19"N	91°16'55.78"E	29.2
63	Upper Assam	Mornoi (Masmaroni) Beel	Sivasagar	26°54'10.30"N	94°44'53.11"E	8.37
64	Upper Assam	Gabhoru Beel	Sivasagar	26°49'33.61"N	94°43'10.69"E	9
65	Upper Assam	Tinsukia Beel	Sivasagar	27°0'27.54"N	94°29'11.67"E	34.46
66	Upper Assam	Kurekhona Beel	Sivasagar	27°2'27.10"N	94°40'39.27"E	5.35
67	Upper Assam	Hatihuria Beel	Sivasagar	26°56'52.96"N	94°42'54.78"E	10.28
68	Upper Assam	Panikheti Beel	Sivasagar	27°2'27.78"N	94°50'16.05"E	6
69	Upper Assam	Gudha Beel	Sivasagar	27°8'59.04"N	94°43'52.19"E	16.5
70	North Assam	Borakata Beel	Sonitpur	26°39'2.51"N	92°40'49.75"E	18.06
71	North Assam	Dighali Beel	Sonitpur	26°40'20.74"N	92°36'56.07"E	25.69
72	Upper Assam	Burhi Beel	Tinsukia	27°24'44.62"N	95°49'30.12"E	27.13
73	Upper Assam	Toklong Beel	Tinsukia	27°19'59.19"N	95°46'54.76"E	25
74	Upper Assam	Pera Beel	Tinsukia	27°52'34.62"N	95°46'54.50"E	11

APPLICATION FORMAT FOR (Name of the Position Applied)

Paste your passport size photo here

1. Name of Applicant:
   (Self-attested copy of Aadhar/Pan Card to be attached)
2. Father's name:
3. Mother's name:
4. Date of birth:
5. Age as on 01.10.2026:
6. Gender:
7. Permanent address:
8. Mailing address:
9. Mobile number:
10. Email address:
11. Educational qualification (attested copies of educational qualification certificates to be attached):

Sl. No.	Educational Qualifications	Name of Institution	Board / University	Honours Subject	Year of Completion	Division/Grade% of Marks

12. Work experience (If any): (attested copies of experience have to be attached)

Sl. No.	Name of the employer	Designation	From (Date of Joining)	To	Nature of duty

13. Details of courses / training programs attended, if any:
14. Details of publications, if any:
15. Languages known:
16. Statement of suitability: (Mandatory to describe how your qualifications and experience suit the requirements of the position advertised within 500 words)

Declaration:

I hereby certify that all the information given above is true to the best of my knowledge. If any of the above information is found to be incorrect at a later stage, I shall be liable to be disqualified/termination from the contract.

Date & Place: **Signature of the Candidate**